



EXHIBITOR SERVICES & FORMS

Emergency Medical Services Chiefs of
Canada





Welcome Exhibitors!

Emergency Medical Services Chiefs of Canada

We are delighted to have you exhibiting, and to announce that GES CANADA has been selected as your Official Service Contractor for the EMSCC 2010. We trust you'll find the exhibit opportunity to be an effective market place for your products and services.

Listed below is some general information to help with your preparations for this event.

Following is the exhibitor service manual.

Venue: The Fairmont Chateau Lake Louise

Each **8x10' draped display** booth includes

8' high backwall drape

3' high sidewall drape

1 - 6' skirted table (4' option, see form page 7)

2 - Folding chairs

1 - 700 watt outlet

Shipping: Please note the Fairmont Chateau Lake Louise does not handle exhibitor goods. GES CANADA is happy to offer, a one stop service for logistics and materials handling. A 10% **discount** will apply to materials handling for hiring round trip logistics with materials handling.

Please see pages 5 & 6. We will have staff onsite at the Chateau during move in and move out.

GES Canada is proud to be the official supplier of **power** and temporary lighting for exhibits at the Fairmont Chateau Lake Louise. One 700 watt outlet, or about 6 amps of power is provided at your booth, this power is on a breaker that is shared with another booth. If you require any additional services for your booth, see page 17.

The exhibit area is **carpeted**. If you would like carpeting for your booth, please see page 12.

Exhibit Hours:

Move In / Installation - Monday June 7, 2010 - noon - 1700h

Exhibits Open - Monday June 7, 2010 - 1800h - 2000h

Exhibits run - Tuesday June 8, 2010 - 0700h - 1700h & Wednesday 0700h-1300h

Move out / Dismantle - Wednesday June 9 1300h - 1700h

Following is the exhibitor service manual with information and order forms for a variety of services. Please note there is a discount offered on items ordered 2 weeks in advance. Please review each of the forms, complete the forms for services you require and return them to our office promptly. The payment and credit card charge authorization form is provided to summarize and pay for your total order.

We realize that exhibiting in a tradeshow can be complicated. If you need assistance with your orders or additional information, please call our team at **(403) 762-2828**, or you can reach us by email at **BANFF@GES.COM**.

We are looking forward to a successful meeting and appreciate your support.
Thank you for your participation and please let us know if we can assist you in any way.



Payment & Credit Card Charge Authorization

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
FAX: 403 762-2777 Email: BANFF@ges.com

Booth#

All orders are governed by the GES CANADA Payment Policy and GES CANADA Terms & Conditions of Contract as specified in this Exhibitor Kit.

EMSCC 2010

DEADLINE DATE:

June 7-9, 2010

Fairmont Chateau Lake Louise

May 24, 2010

COMPANY NAME		EMAIL ADDRESS		
STREET	CITY	PROVINCE	POSTAL CODE	
PHONE	EXT	FAX	P.O. #	
CONTACT NAME		DIRECT PHONE OR EXTENSION		

I agree in placing this order that I have accepted GES CANADA payment policy and GES CANADA Terms & Conditions of Contract

Credit Card Charge Authorization (All Information Must Be Provided)

PLEASE SIGN

AUTHORIZED SIGNATURE

AUTHORIZED NAME - PLEASE PRINT DATE

PROVIDE EXPIRATION DATE

EXPIRATION DATE

- MasterCard
- VISA
- American Express

Payment Policy

Payment for Services - GES CANADA requires payment in full at the time services are ordered. Further, GES CANADA requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit card.

Discount Pricing - To qualify for discount pricing, orders must be received with payment on or before the discount price deadline.

Method of Payment - GES CANADA accepts American Express, Mastercard, Visa, cheque and wire transfers. Purchase orders are not considered payment. Exhibitors will be charged a \$25.00 fee for NSF cheques.

Third Party Billing - Each exhibiting firm is ultimately responsible for all charges incurred on it's behalf. GES CANADA reserves the right to institute collection action against the exhibitor if the authorized third party does not pay.

Tax Exempt - If you are tax exempt in Canada you must provide a GST Exemption Certificate. Please send the above information to the GES CANADA office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.

Adjustments & Cancellations - No adjustments will be made to invoices after the close of the show. Please refer to the individual forms for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or non-participation may be subject to cancellation fees of 50% - 100% of the total order based upon the status of move-in, work performed, and/or GES CANADA set up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied toward the invoice, unless there is a cancellation of your order.

If you have any questions regarding our payment policy please call GES CANADA at 780.469.7767 or visit the GES CANADA Servicentre at the show.

Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, or cheque, however, we require your credit card charge authorization to be on file with GES CANADA.

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.

To simplify payment, send a cheque payable to GES CANADA for your entire order or note the amount to be charged to your credit card.

Account #

CARDHOLDER'S NAME

PLEASE PRINT

PLEASE SIGN

CARDHOLDER'S SIGNATURE DATE

Calculation of Orders

Transportaton / Logistics (page 4)	\$
Material Handling (pg 5-7)	\$
Small Shipment Service (page 8)	\$
Furniture & Accessories (pg 9)	\$
Specialty Items (pg 10)	\$
Graphics & Signage (pg11)	\$
Carpets and Cleaning (pg 12)	\$
Audio Visual (pg 13)	\$
Installation & Dismantle (pg 14)	\$
Portable Systems (pg 15)	\$
Counters & Showcases (pg 16)	\$
Electrical & Lighting (pg 17)	\$
Subtotal	\$
5% GST	\$
FULL PAYMENT DUE:	\$
Charge my credit card in the amount above <input type="checkbox"/>	GST #R104060264
Enclosed is a cheque in the amount above <input type="checkbox"/>	



Transportation Order Form

RETURN TO: GES CANADA Exposition Services Ltd. • PO Box 960 Banff, AB T1L 1J4 • Phone: 403.218.7441

FAX 403.243.3868 • Email: banff@ges.com

Booth #

All orders are governed by the GES CANADA Payment Policy and GES CANADA Terms & Conditions of Contract as specified in this Exhibitor Kit.

EMSCC 2010

June 7-9, 2010

Fairmont Chateau Lake Louise

**Arrange before
May 24, 2010**

SHIPPER INFORMATION		IF SHIPPING FROM ANOTHER SHOW PLEASE FILL IN THIS SECTION:	
COMPANY/EXHIBITOR:		SHIPPING FROM A SHOW: <input type="checkbox"/> YES <input type="checkbox"/> NO	BOOTH #
FACILITY/BUSINESS PICKING UP FROM:	ADDRESS:	SHOW NAME:	
CITY:	PR/ST POSTAL / ZIP CODE	MOVE-OUT DATE:	MOVE-OUT TIMES:
COUNTRY:	CONTACT:	SHOW CONTRACTOR:	MARSHALLING YARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
PHONE:	FAX:	I WILL BE SHIPPING TO THE ADVANCED WAREHOUSE <input type="checkbox"/> YES <input type="checkbox"/> NO	

TAILGATE PICK UP REQUIRED? YES NO **LOADING DOCK?** YES NO **PICK UP HOURS:**

DESTINATION INFORMATION (Return after show)		IF SHIPPING TO ANOTHER SHOW PLEASE FILL IN THIS SECTION:	
COMPANY/EXHIBITOR:		SHIPPING TO A SHOW: <input type="checkbox"/> YES <input type="checkbox"/> NO	BOOTH #
FACILITY/BUSINESS DELIVERING TO:	ADDRESS:	SHOW NAME:	
CITY:	PR/ST POSTAL / ZIP CODE	MOVE-IN DATE:	MOVE-IN TIMES:
COUNTRY:	CONTACT:	SHOW CONTRACTOR:	MARSHALLING YARD: <input type="checkbox"/> YES <input type="checkbox"/> NO
PHONE:	FAX:	I WILL BE SHIPPING TO THE ADVANCED WAREHOUSE <input type="checkbox"/> YES <input type="checkbox"/> NO	

TAILGATE DELIVERY REQUIRED? YES NO **LOADING DOCK?** YES NO **DROP OFF HOURS:**

CUSTOMS INFORMATION			
CUSTOMS BROKER:	CUSTOMS BROKER CONTACT:	CUSTOMS BROKER PHONE:	CUSTOMS PAPERWORK ATTACHED: <input type="checkbox"/> YES <input type="checkbox"/> NO

PLEASE INDICATE SERVICE REQUIRED

ONE WAY ROUND TRIP REGULAR GROUND EXPEDITED GROUND

ITEMS TO BE SHIPPED		SERVICE WILL BE CHARGED ON ACTUAL WEIGHT & DIMENSIONS	
TOTAL # OF PIECES		DIMENSIONS IN INCHES	ESTIMATED WEIGHT
	CARTONS (CARDBOARD)	H _____ " x W _____ " x L _____ "	
	CASES/TRUNKS (FIBRE) COLOUR:	H _____ " x W _____ " x L _____ "	
	CRATES (WOODEN)	H _____ " x W _____ " x L _____ "	
	SKIDS/PALLETS	H _____ " x W _____ " x L _____ "	
	CARPET - COLOUR:	H _____ " x W _____ " x L _____ "	
	OTHER - LIST:	H _____ " x W _____ " x L _____ "	
	TOTAL# OF PIECES	TOTAL WEIGHT	

CREDIT CARD CHARGE AUTHORIZATION		MasterCard <input type="checkbox"/> VISA <input type="checkbox"/> American Express <input type="checkbox"/>																
CARDHOLDER'S NAME	PLEASE PRINT	<table border="1"> <tr> <td>Account #</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Account #															
Account #																		
CARDHOLDER'S BILLING ADDRESS	CITY																	
PROVINCE / STATE	POSTAL CODE																	
CARDHOLDER'S SIGNATURE		DATE																

TERMS AND CONDITIONS

GES CANADA assumes no responsibility for shipments left in booth by exhibitor. All materials are subject to final count and correction at time of actual removal from booth. Shipper hereby designates GES as its agent for tendering shipments to carrier. GES CANADA reserves the right to reroute any outgoing shipment via an alternate carrier in the event the requested carrier fails to pick up the shipment by established carrier check-in deadline. GES CANADA assumes no responsibility for misdirected shipments as a result of old shipping labels which remain on containers. It is the shipper's responsibility to state the national motor freight classification commodity description, otherwise shipment shall be described as exhibition materials.

1) GES CANADA shall not be responsible for damage to uncrated materials, materials improperly packed or concealed damage. 2) GES CANADA shall not be responsible for loss, theft, or disappearance of exhibitors material after the same has been delivered to exhibitor's booth. 3) GES CANADA shall not be responsible for loss theft or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of Lading covering outgoing shipments, which are furnished by GES to exhibitors, will be checked at time of actual pick-up from booth and corrections made where discrepancies occur. 4) GES CANADA shall not be responsible for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any causes beyond it's control. 5) GES CANADA shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event GES CANADA's maximum liability shall be limited to \$0.30 per pound per article with a maximum liability of \$50 per item, or \$1000.00 per shipment, whichever is less. 6) GES CANADA shall not be liable to any extent whatsoever for any actual, potential, or assumed losses of profits or revenues, or for any collateral costs, which may result from any loss or damage to exhibitor's materials which may make it impossible or impractical to exhibit same. 7) The consignment or delivery of a shipment to GES CANADA by an exhibitor, or by any shipper to or on behalf of the exhibitor shall be construed as an acceptance by such exhibitor (and/or shipper) of the terms and conditions set forth. Exhibitor is responsible to declare all hazardous materials and abide by federal, state and local laws.

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit.

AUTHORIZED SIGNATURE	AUTHORIZED CONTACT	COMPANY NAME	EMAIL ADDRESS
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X

**MATERIALS HANDLING SERVICE IS STILL REQUIRED IF TRANSPORTATION IS ORDERED
BY SIGNING THIS FORM, SHIPPER AGREES TO BE BOUND BY ALL ITS TERMS & CONDITIONS**



Material Handling Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828 FAX: 403 762-2777 Email: BANFF@ges.com

Booth #

All orders are governed by the GES CANADA Payment Policy and GES CANADA Terms & Conditions of Contract as specified in this Exhibitor Kit.

EMSCC 2010

June 7-9, 2010

Fairmont Chateau Lake Louise

Make arrangements by

May 24, 2010

MATERIALS HANDLING SERVICE

The Fairmont Chateau Lake Louise does not handle exhibitor goods

MATERIAL HANDLING CONTRACTOR: GES CANADA

Ship Prepaid Only — Collect shipments will be refused.

All charges are based on in-bound weights (min. charge applies) and are per shipment received, consolidate your goods to one shipment.

Call our office if you have more than one shipment

Rates Include:

- Storage at the Calgary Warehouse for up to 30 days
- Unloading materials and delivery to your booth
- Removing empty shipping containers from your booth, storing, and returning at close of show.
- Reloading materials onto outbound transportation
- If more than one shipment, call our office .•

Exhibitors should label and consign shipments as follows:

TO: Your Company Name

10120 - 52nd Street SE

Calgary, Alberta T2C 4M2

Attn: GES Banff

EMSCC 2010

Booth # _____

For boxes or small shipments requiring limited storage please see small shipment service page 8.

\$350.00 MINIMUM CHARGE (UP TO 400LBS)

Late shipments, call our office with details/instructions, do not ship to the Chateau

ALL WAREHOUSE SHIPMENTS RECEIVED AFTER June 1, 2010 MAY BE SUBJECT TO A LATE HANDLING CHARGE. Van lines, loose, uncrated or improperly packaged materials may be assessed a special handling fee. GES CANADA is not responsible for concealed damage or damage due to improper packaging. A surcharge is assessed for special trips, handling of shipments arriving late at the warehouse and for shipments arriving at Show-Site after scheduled set-up times, or arriving without service being ordered. If your designated carriers do not pick up or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays. Please see the following page for full details of terms and conditions of this service. Shipments over 400lbs will be charged \$75 per 100lbs above 400lbs. Pieces that will not fit on a semi, cannot be moved with a pallet jack, or will not fit into the building, would incur additional attention and charges. Please contact our office if extra services are required for a quote.

Return: Post show pick up will be from GES at the Chateau Lake Louise, Wednesday June 9, 1-4 pm. Shipping to Calgary or elsewhere is not included. Freight will not be returned to Calgary and held for other carriers. Your company rep on site will need to prepare shipment for return, including filling out a waybill with account number, packaging and securing each piece, removing old labels and labeling each piece for return. Not doing so will incur extra charges.

Courier shipments of boxes (FedEx Air, Purolator, etc., under 100lbs & unskidded only) held at our office, in Banff, until Thursday, for courier pickup will be charged storage \$40/100lbs/day. Storage doubles if not picked up Thursday.

Trucked shipments will not be held. Pick up by own shipper, scheduled by your company, is required same day from show site (Wednesday June 9, 1-4 pm) or freight will be sent forced. If you require assistance, please contact our office regarding the GES CANADA Logistics service.

I am shipping internationally. My customs broker is _____ Livingston recommended 403-250-3753 x8414

I understand, if I do not hire a broker, my company must provide a Commercial Invoice (and any other required forms) with all shipments into and out of Canada, and that I must check that the shipper is responsible for all customs duty and shipping changes for shipments into Canada.

GES CANADA can not be on ANY customs paperwork, your company is the shipper AND the consignee.

SHIPMENT DETAILS AND MATERIAL HANDLING CHARGES

Carrier _____ Waybill# _____ # pcs _____ estimated weight: _____

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

I AGREE IN PLACING THIS ORDER THAT I HAVE READ AND ACCEPTED GES PAYMENT POLICY AND GES CANADA TERMS & CONDITIONS OF CONTRACT. SEE NEXT PAGE FOR FULL DETAILS

TOTAL ESTIMATED CHARGES: \$

Carry this total to the payment and credit card authorization form

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



Material Handling Information

EMSCC 2010

June 7-9, 2010

Fairmont Chateau Lake Louise

Material Handling is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage, and removal of your materials from your booth for reloading onto your outbound carrier. This is not to be confused with the cost to transport your exhibit material to and from the event.

Benefits of Advance Shipping to the Warehouse

- Storage of materials for up to 30 days prior to your show.
- Delivery of Shipments to your booth by the beginning of exhibitor move-in (schedule permitting).
- Some conventions centres and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

How to ship goods

- Remove all old shipping and empty storage labels.
- Ensure goods are well labelled as yours for this event
- Complete the appropriate Material Handling order form.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.
- Take the time to ensure that your display and products are packed neatly and securely.
- Do not ship uncrated materials.
- If you are shipping your carpet and/or lighting trusses, make sure it is loaded last so it can be unloaded first.
- If shipping internationally, we recommend using a customs broker that specializes in clearing goods on a temporary basis - the broker assigned to your show is best.
- Your company/representative on site is responsible for all customs documents in AND OUT of Canada pre and post show (a hired broker would prepare these for you), proper labelling and filling out the waybill properly.
- If goods are sent incorrectly straight to site, and cannot be stored, they will be redirected to Calgary for storage and delivery at the proper time at the exhibitor's expense. If materials handling was not ordered, the goods may not be released to your booth until the service is ordered and paid for in full.
- Goods left to be shipped out that are not prepared (not taped, not labelled) by the exhibitor will incur full labour rates for this service.

Freight Carriers

Select a carrier with experience in handling exhibition materials. Make sure to give your carrier explicit information as to where and when to check-in. Delivery and pick up times are often out of the range of "normal" deliver hours, make sure your carrier is committed to meeting your target dates and times. While making shipping plans to the Show, also plan for the return shipment.

Tracking Shipments

Confirm your delivery date and time with your carrier, and have all pertinent shipping information in the hands of your representative at showsite. You may also want to review the return of your goods at the end of the show.

Estimating Material Handling Charges

Handling charges are based on the weight of the freight. Shipments are billed by the hundred weight and rounded up to the nearest hundred. Minimum per shipment may apply, see enclosed Material Handling Order Form for details. Please prepay all shipping charges - GES CANADA cannot accept or be responsible for collect shipments. Crated and uncrated shipments must be separated and clearly identified on your bill of lading.

Crated - Material that is skidded, or is any type of shipping container that can be unloaded at the dock with no additional handling required.

Uncrated - Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting bars or hooks.

Special Handling - Defined as shipments that are loaded by cubic space and/or packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading, and designated piece loading or stacked shipments. Also included are mixed shipments and shipments without proper delivery receipts.

Overtime Surcharges - Shows that move-in or move-out on weekends or late in the day may be subject to overtime surcharges. See enclosed Material Handling Order Form for details.

Late Surcharges - A surcharge may apply if advance freight is received after the published deadline date for shipments to arrive at the warehouse. See enclosed Material Handling Order Form for details.

Storing Empty Containers

Properly labeled empty shipping cartons will be picked up, stored and returned after the show. Labels are available at the **GES CANADA Servicentre** or from your GES Service Executive and are for empty storage only. Depending on the size of the show, it can take from one (1) to four (4) hours to return empty crates. Do not store any items in crates marked empty.

Outgoing Shipments

A clearly completely filled out Bill of Lading must accompany all outgoing shipments. Shipping information, outbound forms and labels will be available at the **GES CANADA Servicentre**, if required, and must be completed by the exhibitor. Exhibitors selecting non-official carriers will need to make their own arrangements for pickup. Make sure that someone from your company will be on-site to oversee the outbound shipment of your display and product. If your designated carrier does not pick up or make destination delivery of your shipment on time, neither show management nor **GES CANADA** will be liable for any resulting delays, or expenses arising thereof.

Machinery Labour and Equipment

Labour and equipment for uncrating, unskidding, positioning, leveling, dismantling, recentering, and reskidding machinery and/or equipment must be ordered separately. If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible supply your own rigging equipment with shipments and pre-rig your material

Insurance

All of goods should be insured by your own insurance policy. Although we do our best to handle your goods as our own, there are many variables in shipping and handling that can affect your exhibit and products. GES CANADA has published GES CANADA Terms & Conditions of Contract that are in your exhibitor service manual. Please read them carefully. It is recommended that your goods be insured.

GES CANADA Limits of Liability

Liability - GES is liable for loss or damage to your goods ONLY if the loss or damage was caused by GES CANADA negligence.

Measure of Damage - If GES CANADA was negligent and the negligence caused either loss or damage to your goods, then the measure of that damage will be determined by the following:

a. Measure of damages in all situations (including b. below) will be limited by the Depreciated Value of the goods or repair costs, whichever is less.

b. The lesser of \$0.30 per pound per piece, \$50 per piece, or \$1000 per occurrence.

GES CANADA does not offer or sell insurance. GES CANADA is not liable and will not owe for loss or damage to your goods if the damage was not caused by GES CANADA.

RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM.

TO:

EXHIBITING COMPANY

EMSCC 2010

NAME OF EXHIBITION

BOOTH NUMBER

10120 52nd Street S.E.
Calgary, Alberta T2C 4M2
Attention: GES CANADA Banff

SHIPMENT SHOULD ARRIVE ON OR BEFORE
June 1, 2010

Number _____ of _____ pieces



RUSH!

EXHIBITION FREIGHT

FROM:

ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM.

TO:

EXHIBITING COMPANY

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ADVANCE SHIPMENT

WAREHOUSE HOURS ARE MON - FRI 8:00 AM - 4:30 PM.

TO:

EXHIBITING COMPANY

EMSCC 2010

NAME OF EXHIBITION

BOOTH NUMBER

10120 52nd Street S.E.
Calgary, Alberta T2C 4M2
Attention: GES CANADA Banff

SHIPMENT SHOULD ARRIVE ON OR BEFORE
June 1, 2010

Number _____ of _____ pieces



USE THESE SHIPPING LABELS AS THEY WILL EXPEDITE HANDLING. Make copies as needed.



Material Handling Small Shipment Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828 FAX: 403 762-2777 Email: BANFF@ges.com

Booth #

All orders are governed by the GES CANADA Payment Policy and GES CANADA Terms & Conditions of Contract as specified in this Exhibitor Kit.

EMSCC 2010

June 7-9, 2010

Fairmont Chateau Lake Louise

MAKE ARRANGEMENTS BY:

May 24, 2010

MATERIALS HANDLING SMALL SHIPMENT SERVICE

The Chateau does not handle exhibitor shipments

Ship Prepaid Only — Collect shipments will be refused.

All charges are based on in-bound weights (min. charge applies) and are per shipment received, consolidate your goods to one shipment.

Rates Include:

- Checking receipt of items as specified by exhibitor below
 - Storage as outlined below
- Unloading materials and delivery to your booth

Small Shipment Service

\$ 45.00 first box \$25.00 each after (20 lb or less)

Maximum of 3 boxes per exhibitor

- Storage at our office - June 2-4 only

Please contact our office for the ship to address

Late shipments, call our office with details/instructions. Do not ship to the Chateau.

Improperly packaged materials may be assessed a special handling fee. GES CANADA is not responsible for concealed damage or damage due to improper packaging. A surcharge is assessed for shipments arriving without service being ordered. If your designated carriers do not pickup or make destination delivery of your shipment on time, neither show management nor contractor will be liable for any resulting delays. Please see the information page for full details of terms and conditions of this service.

Return: Your company will need to prepare shipment for return, including filling out a waybill with account number, packing and securing each piece, removing old labels and labeling each piece for return.

Courier shipments (FedEx Air, Purolator, etc.) of **boxes** held at our office, in Banff until Thursday for courier pickup will be charged storage of \$30.00 (up to 60 lbs).

Storage fees will double and be charged daily if items are not picked up Thursday.

I am shipping internationally. My customs broker is _____ Livingston recommended 403-250-3753 x8414

I understand, if I do not hire a broker, my company must provide a Commercial Invoice (and any other required forms) with all shipments into and out of Canada, and that I must check that my courier is clearing my goods free domicile and the shipper is responsible for all customs duty and shipping changes for shipments into Canada.

Your company must be the importer on record for your shipment. If you have questions, call your broker.

GES CANADA can not be on ANY customs paperwork, your company is the shipper AND the consignee.

SHIPMENT DETAILS AND MATERIAL HANDLING CHARGES

Carrier _____ Waybill# _____ # pcs _____ estimated weight: _____

We understand that your calculation is only an estimate. Invoicing will be done from
I AGREE IN PLACING THIS ORDER THAT I HAVE READ AND ACCEPTED GES
PAYMENT POLICY AND GES CANADA TERMS & CONDITIONS OF CONTRACT. SEE
NEXT PAGE FOR FULL DETAILS

TOTAL ESTIMATED CHARGES: \$ _____
Carry this total to the payment and credit card authorization form

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



Furniture & Accessories Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
 FAX: 403 762-2777 Email: BANFF@ges.com

Booth #:

All orders are governed by the GES CANADA Payment Policy and GES CANADA Terms & Conditions of Contract as specified in this Exhibitor Kit.

EMSCC 2010

June 7-9, 2010

Fairmont Chateau Lake Louise

Discount if ordered by

May 24, 2010

Please be advised that each exhibit booth will be supplied with one (1) regular height 4' or 6' skirted table. If you require a specific size table (6' or 4'), please complete this form and forward it to our office to reserve (no charge). Any on-site changes to the supplied tables will be charged at \$25.00 per change.

Supply my booth with 1 4' skirted table 6' skirted table

Additional tables can be ordered below

PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
Skirted Tables 2' deep x 29" high					
<i>Skirting for Tables - White Vinyl Top and Pleated Skirt on 3 Sides, Choose Colour below:</i>					
	DT4	Skirted 4' Table, Skirted 4 Sides	\$ 90.00	\$ 125.00	\$
	DT6	Skirted 6' Table	\$ 90.00	\$ 125.00	\$
		For 8' = 2 - 4' tables skirted together as one table	\$ 130.00	\$ 177.00	\$
	DMS	Skirting colour change	\$ 30.00	\$ 40.00	\$
	DMS	4th Side Skirted, Optional	\$ 30.00	\$ 40.00	\$
Skirted Raised Tables 2' deep x 36" high					
<i>Skirting for Raised Tables - White Vinyl Top & Pleated Skirt on 3 Sides, Choose Colour below:</i>					
	RD4	Skirted 4' Raised Table, Skirted 4 Sides	\$ 113.00	\$ 152.00	\$
	RD6	Skirted 6' Raised Table	\$ 113.00	\$ 152.00	\$
	DMS	4th Side Skirted, Optional	\$ 35.00	\$ 45.00	\$
Pedestal Tables 30" Diameter					
	FCOFT	Round Coffee Table, 18" Tall	\$ 82.00	\$ 112.00	\$
	FPEDT	Round Pedestal Table, 30" Tall	\$ 82.00	\$ 112.00	\$
	FPEDT	Round Bar Table, 42" Tall	\$ 95.00	\$ 128.00	\$
Chairs					
	FFC	Plastic Folding Chair	\$ 31.00	\$ 40.00	\$
	FGFAC	Arm Chair, Padded Grey	\$ 40.00	\$ 57.00	\$
	FGFCS	Counter Stool, Padded Grey	\$ 69.00	\$ 98.00	\$
	FGFSC	Side Chair, Padded Grey	\$ 41.00	\$ 57.00	\$
	FBDC	Director's Chair, Low	\$ 60.00	\$ 81.00	\$
	FBDC	Director's Chair, High	\$ 93.00	\$ 129.00	\$
Table/Raised Table Skirts/Drape Colours: Show colour will be provided if no colour is indicated below: Black, Blue, Burgundy, Charcoal, Forest Green, White.			TOTAL OF ALL ITEMS ORDERED: \$		
Carry total to the payment and credit card authorization form					

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit. Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% after installa

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



Specialty Items/Plants Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
FAX: 403 762-2777 Email: BANFF@ges.com

Booth #:

All orders are governed by the GES CANADA Payment Policy and GES CANADA Terms & Conditions of Contract as specified in this Exhibitor Kit.

EMSCC 2010

June 7-9, 2010

Fairmont Chateau Lake Louise

DEADLINE DATE:

May 24, 2010

PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
Green Floor Plants					
	PFP25	2' to 5' Tall (silk plant)	\$ 65.00	\$ 88.00	\$
	PFP56	5' to 6' Tall (silk tree)	\$ 96.00	\$ 129.00	\$
	PMUM	Mums or Seasonal flowering plant	\$ 48.00	\$ 65.00	\$
Display Items					
	D8_	Linear feet of Back Drape per foot (8' h)	\$ 8.00	\$ 10.00	\$
	d3_	Linear feet of Side Drape per foot (3' h)	\$ 7.00	\$ 9.00	\$
	DU DB	Upright, with baseplate 8' <input type="checkbox"/> 3' <input type="checkbox"/>	\$ 21.00	\$ 27.00	\$
	DCB	6-10' Telescoping Crossbar (slider)	\$ 10.00	\$ 13.00	\$
	FCSH	Signholder	\$ 52.00	\$ 69.00	\$
	FESL	Easel	\$ 41.00	\$ 67.00	\$
	FCT	Coat Tree	\$ 41.00	\$ 67.00	\$
	FGR	Garment Rack on Wheels	\$ 54.00	\$ 72.00	\$
	FCS	Stanchion & Rope	\$ 38.00	\$ 52.00	\$
	FSBD	Ballot Drum, Table Size	\$ 68.00	\$ 95.00	\$
	FSBD	Plexi lock box w/slot	\$ 82.00	\$ 112.00	\$
	FLR	Literature stand (Accordion style floor standing 6 shelves)	\$ 107.00	\$ 144.00	\$
	FBH	Bag Stand	\$ 75.00	\$ 100.00	\$
	FWB	Wastebasket	\$ 19.00	\$ 25.00	\$

ONSITE ORDERS MAY NOT BE AVAILABLE FOR THIS EQUIPMENT

Notes:	TOTAL OF ALL ITEMS ORDERED: \$
	Carry total to the payment and credit card authorization form

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit.

Cancellation Policy: Items cancelled will be charged 100% of original price after move-in begins.

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



Graphics & Signage Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
FAX: 403 762-2777 Email: BANFF@ges.com

Booth #

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EMSCC 2010

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DEADLINE DATE:

May 24, 2010

PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
Standard Signs					
	S1114	11" x 14"	\$ 42.00	tba	\$
	S1422	14" x 22"	\$ 69.00	tba	\$
	S2228	22" x 28"	\$ 112.00	tba	\$
	S744	7" x 44"	\$ 59.00	tba	\$
	S2844	28" x 44"	\$ 202.00	tba	\$
	SMISC	10" x 60"	\$ 99.00	tba	\$
	SMISC	20" x 60"	\$ 197.00	tba	\$
	SMISC	40" x 60"	\$ 372.00	tba	\$
	SMISC	Easel back option	\$ 37.00	tba	\$

For additions of logos please contact our office for details and quote.

All standard signs are digitally produced on coroplast. Standard signs include up to 10 words and a selection of colours.

Vinyl Banners

		3' x 8'	\$ 360.00	tba	\$
		3' x 10'	\$ 450.00	tba	\$
		4' x 8'	\$ 480.00	tba	\$
		4' x 10'	\$ 600.00	tba	\$

Other sizes available, prices on request. 3' minimum height, includes grommets for hanging.

Please Indicate Choice

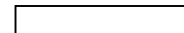
Background Colour

- Black
- Blue
- Green
- Red
- White
- Yellow

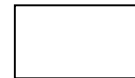
Copy Colour

- Black
- Blue
- Green
- Red
- White
- Yellow

Indicate Physical Alignment



Horizontal



Vertical

Custom Signs

GES CANADA maintains a fully-equipped graphics shop that offers:

Graphic Design
Desktop Publishing
Backlit Graphics

Graphics Presentation
Large Format Printing

Lamination
Logo Reproduction
Vinyl Graphics

For custom work and quotations, please call the GES CANADA office listed above.

COMPLETE COPY

TOTAL OF ITEMS ORDERED: \$

Carry this total to the payment and credit card authorization form

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit.

Cancellation Policy: Orders cancelled will be charged at 100% of original cost once production has started.

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



Cleaning & Carpet Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
FAX: 403 762-2777 Email: BANFF@ges.com

Booth #

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EMSCC 2010

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May 24, 2010

CLEANING PRICE LIST

Initial Cleaning Service

Service performed at 4 pm. Carpets are vacuumed counters dusted and waste baskets are emptied.

If exhibitor sets up late, service may not be provided.

BCICB

Per Single Booth

\$ 40.00

\$ 53.00

\$

CARPET PRICE LIST

Quantity

Item #

Description

Discount \$

Regular \$

Total Price

Standard Carpet

C1010

Per single booth 16 oz. Standard Booth Carpet

\$ 160.00

\$ 216.00

\$

C1020

Per double booth 16 oz Standard Booth Carpet

\$ 350.00

\$ 472.50

\$

Booth Carpet - Bulk Areas over 400 sq. ft.

If your booth requires a size that is 400 sq. ft. and over, please complete this section

CMISC

' X ' = Sq.Ft.

\$ 2.05

\$ 2.50

\$

Plastic Covering For Protection

CAPC

' X ' = Sq.Ft.

\$ 0.80

\$ 1.30

\$

Prices includes delivery, installation, rental, and removal.

Please Indicate Choice

Carpet Colour:

Black

Forest Green

Blue

Red

Grey

The exhibit area is carpeted

DAMAGE CLAUSE: Please be advised that any damages to the carpet, which may include metal filling, fluid spills (including hydraulic fluid, varsol, engine leaks, etc.), engine cleaner, tire cleaner, mud etc. will be charged directly to the client, if required.

Notes:

TOTAL OF ALL ITEMS ORDERED: \$

Carry this total to the payment and credit card authorization form

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit.

Cancellation Policy: Carpet cancelled will be charged 100% of original price after installation.

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



Audio Visual Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
FAX: 403 762-2777 Email: BANFF@ges.com

Booth #

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EMSCC 2010

June 7-9, 2010

Fairmont Chateau Lake Louise

DEADLINE DATE:

May 24, 2010

AV ITEMS

QTY	DESCRIPTION	Discount \$	After Deadline Date	TOTAL
TELEVISION COMPONENTS				
	19" TELEVISION / VCR COMBO UNIT	\$ 300.00	call for availability & quote	\$
	26" LCD TV (RF TV Tuner built in)	\$ 520.00	call for availability & quote	\$
	32" LCD TV (RF TV Tuner built in)	\$ 700.00	call for availability & quote	\$
	SKIRTED CART FOR TELEVISION	\$ 72.00	call for availability & quote	\$
	VCR ONLY	\$ 135.00	call for availability & quote	\$
	DVD ONLY	\$ 172.50	call for availability & quote	\$
	42" PLASMA SCREEN w/CART	\$ 2,000.00	call for availability & quote	\$
Plasma will be connected to _____ (dvd, laptop, etc)			Speakers required Y	
	PLASMA CART ONLY (\$ EACH)	\$ 590.00	call for availability & quote	\$
COMPUTER MONITORS				
	20"/21" FLAT PANEL LCD MONITOR (\$EACH)	\$ 475.00	call for availability & quote	\$
	17"/18" FLAT PANEL LCD MONITOR (\$EACH)	\$ 365.00	call for availability & quote	\$

ON-SITE ORDERS ARE NOT AVAILABLE FOR MOST OF THIS EQUIPMENT

Notes:

TOTAL OF ALL ITEMS ORDERED: \$

Carry this total to the payment and credit card authorization form

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit.

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



Installation & Dismantle Labour Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
FAX: 403 762-2777 Email: BANFF@ges.com

Booth #

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EMSCC 2010

June 7-9, 2010

Fairmont Chateau Lake Louise

DEADLINE DATE:

May 24, 2010

PLEASE COMPLETE THIS FORM FOR ALL DISPLAY LABOUR NEEDED.

TO DETERMINE IF YOU NEED DISPLAY LABOUR, PLEASE READ THIS FORM CAREFULLY

- Display Labour is used for installation and dismantling of client owned exhibits, including signs and floor covering installation.

IMPORTANT INFORMATION & RATES

Starting time can be guaranteed only when labour is requested for the start of the working day at 8 AM. All exhibit labour for 8 AM starting times will be dispatched to booth space. For all other starting times, check in one-half (1/2) hour before time requested. Labour cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker. If exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "NO SHOW" charge per worker will apply.

The minimum charge for labour is one (1) hour per worker. Labour thereafter is charged in half (1/2) hour increments. GRATUITIES IN ANY FORM, INCLUDING CASH GIFTS, OR LABOUR HOURS FOR WORK NOT ACTUALLY PERFORMED ARE PROHIBITED BY GES CANADA. GES CANADA requires the highest standards of integrity from all employees. Please call our office at the above number to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labour and materials costs.

HOURLY RATES		Times	Discount \$ Labourer	Regular \$ per Labourer
Exhibitor Supervised	Between 8:00 AM and 5:00 PM Weekdays	(straight time)	\$80.00	\$110.00
GES Supervised	Between 8:00 AM and 5:00 PM Weekdays	(straight time)	\$95.00	\$130.00
Exhibitor Supervised	Before 8:00 AM and after 5:00 PM Weekdays and all day weekends and Holidays.	(overtime)	\$105.00	\$140.00
GES Supervised	Before 8:00 AM and after 5:00 PM Weekdays and all day weekends and Holidays.	(overtime)	\$130.00	\$175.00

The minimum charge for labour is one (1) hour per worker. Labour thereafter is charged in half (1/2) hour increments.

PLEASE INDICATE SERVICE

PLACE ORDER HERE

GES SUPERVISED (OK TO PROCEED)

GES CANADA will supervise labour to:

- Unpack and install display before exhibitor arrival at showsite.
- Dismantle, pack, and arrange to ship display after show closing.
- Subject to terms and conditions of all GES CANADA policies, including terms and conditions of contract, including but not limited to sub-paragraph VI. Labour.

A surcharge is shown above for the professional supervision.

EXHIBITOR SUPERVISED (DO NOT PROCEED)

GES CANADA will assist exhibitor with labour

- Indicate workers needed for installation **and** dismantling.
- GES CANADA will not be responsible for any loss or damage arising from the installation, unpacking, dismantlement or packing of exhibitor property.

Type of booth: Pop-up Custom Other

SCHEDULE DATES	# LABOURERS	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	LABOUR RATE	TOTAL
Install		AM	AM			\$
		PM	PM			\$
Dismantle		AM	AM			\$
		PM	PM			\$

All orders are governed by the GES CANADA Payment Policy and GES CANADA Terms & Conditions of Contract as specified in this Exhibitor Kit.

Total Labour Ordered

\$

Please estimate the number of workers and hours per worker needed for installation and dismantling above. Invoice will be calculated according to actual hours worked.

Orders taken at the Exhibit Site will incur a 30% Walk-up Surcharge

Notes:

TOTAL OF ALL ITEMS ORDERED: \$

Carry this total to the payment and credit card authorization form

Internal codes: LINDT LINOT LODT LOOT GES SUPERVISED GLINDT GLINOT GLODT GLOOT

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit.

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



Portable Systems Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
 FAX: 403 762-2777 Email: BANFF@ges.com

Booth #

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EMSCC 2010
 June 7-9, 2010

Fairmont Chateau Lake Louise

DEADLINE DATE:
 May 24, 2010

POP UP SYSTEMS

QTY	DESCRIPTION	Discount \$	Regular \$	TOTAL
FMISC	8' POP UP UNIT (NOT PICTURED)	\$ 421.00	CALL FOR PRICES	
FMISC	10' POP UP UNIT (NOT PICTURED)	\$ 568.00	CALL FOR PRICES	

RADIUS® PORTABLE PANELS SYSTEMS

QTY	DESCRIPTION	Discount \$	Regular \$	TOTAL
FMISC	BASIC HP-1 SYSTEM	\$ 539.00	CALL FOR PRICES	
FMISC	BASIC VP-1 SYSTEM	\$ 579.00	CALL FOR PRICES	
GMHTB	7'9" X 4' POSTERBOARD (NOT PICTURED)	\$ 125.00	\$ 165.00	

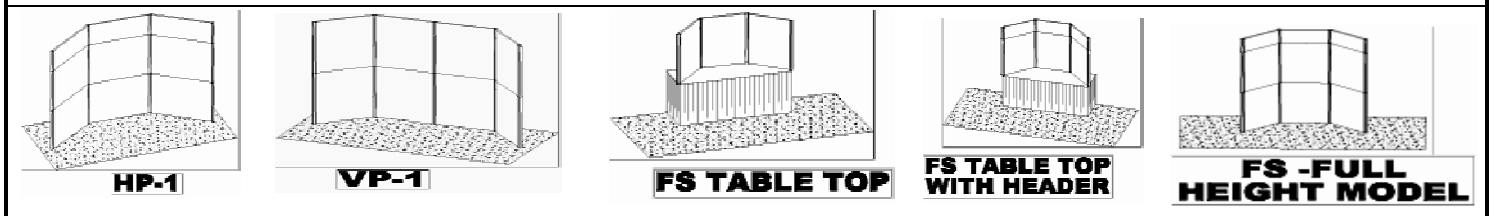
FS® FOLDING STACKABLE SYSTEMS

QTY	DESCRIPTION	Discount \$	Regular \$	TOTAL
FMISC	FS TABLE TOP MODEL	\$ 180.00	\$ 201.00	
FMISC	FS TABLE TOP WITH HEADER	\$ 225.00	\$ 290.00	
FMISC	FS FULL HEIGHT MODEL	\$ 346.00	\$ 467.00	

ACCESSORIES

QTY	DESCRIPTION	Discount \$	Regular \$	TOTAL
GAL	1 BULB ARM LIGHT (EXCLUDING POWER)	\$ 63.00	\$ 83.00	
GAS	ANGLED LITERATURE SHELF	\$ 39.00	\$ 46.00	
GPLP	LITERATURE HOLDER (8.5x11 velcro to system)	\$ 31.00	\$ 43.00	

Items would not be available to order on show site



Notes:

TOTAL OF ALL ITEMS ORDERED: \$

Carry this total to the payment and credit card authorization form

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit.

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



GEM Counters & Showcases Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
 FAX: 403 762-2777 Email: BANFF@ges.com

Booth #

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EMSCC 2010

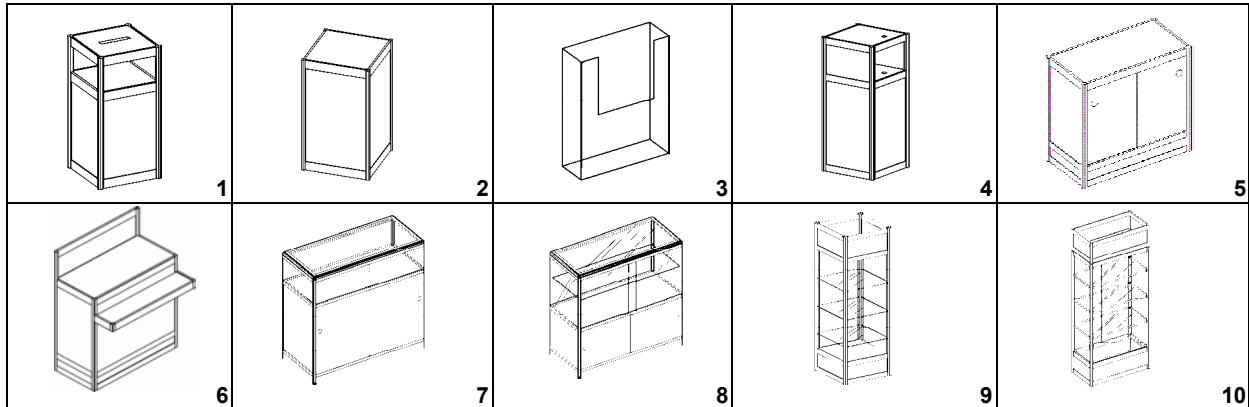
June 7-9, 2010

Fairmont Chateau Lake Louise

DEADLINE DATE:

May 24, 2010

GEM EXHIBIT SHOWCASES



PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	Total Price
	1 GBB	Ballot Bin - 20"L X 20"W X 36"H	\$ 130.00	\$ 180.00	\$
	2 GPS	Pedestal White - 20"L X 20"W X 36"H	\$ 98.00	\$ 135.00	\$
	3 GPLP	8.5" x 11" Clear Plexi Literature Pocket	\$ 31.00	\$ 43.00	\$
	4 GPS	A/V Pedestal (Black) 26"L X 26"W x 55"H	\$ 210.00	\$ 295.00	\$
	5 GCSU	Storage Counter (White with lock) 40"L X 20"W X 36"H <u>or</u> 41"H	\$ 215.00	\$ 300.00	\$
	6 GCOMPC	Computer Counter (White)	\$ 225.00	\$ 315.00	\$
	7 G99A	99A Showcase (White/Glass) 40"L X 20"W X 36"H	\$ 235.00	\$ 330.00	\$
	8 G99B	99B Showcase (White/Glass) 40"L X 20"W X 36"H	\$ 255.00	\$ 360.00	\$
	9 G99C	99C Showcase (White) 20"L X 20"W X 96"H	\$ 295.00	\$ 415.00	\$
	10 G99D	99D Showcase (White) 40"L X 20"W X 96"H	\$ 385.00	\$ 540.00	\$
		Plexi panels to enclose 99C or 99D	call	call	\$

Notes:

TOTAL OF ALL ITEMS ORDERED: \$

Carry this total to the payment and credit card authorization form

Items 9 & 10 are not enclosed systems, glass shelves only

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit. Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% after installation.

COMPANY NAME

EMAIL ADDRESS

AUTHORIZED CONTACT

Payment & Credit Card Charge Authorization Form MUST Accompany this Form



Electrical & Lighting Order Form

RETURN TO: GES CANADA Exposition Services Ltd. PO Box 960 Banff Alberta T1L 1J4 Phone: 403 762-2828
 FAX: 403 762-2777 Email: BANFF@ges.com

Booth #

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EMSCC 2010

June 7-9, 2010

Fairmont Chateau Lake Louise

DEADLINE DATE:

May 24, 2010

PRICE LIST

Quantity	Item #	Description	Discount \$	Regular \$	On Site Order \$	Total Price
Electrical - 110 Volt						
	EL1500W	1500 Watt Duplex Outlet	\$ 123.00	\$ 143.00	\$ 173.00	\$
	EL2000W	2000 Watt Duplex Outlet	\$ 143.00	\$ 163.00	\$ 193.00	\$
Electrical - Miscellaneous Requirements						
	ELPB	Power Bars	\$ 20.00	\$ 25.00	\$ 25.00	\$
	ELEC	Extension Cords	\$ 20.00	\$ 25.00	\$ 25.00	\$
Lighting (Does Not Include Power)						
	ELD150F	8' Flood Light Stand, 2 Flood Light Bulbs	\$ 65.00	\$ 80.00	\$ 95.00	\$
	ELMISC	1 BULB ARM LIGHT (EXCLUDING POWER)	\$ 63.00	\$ 83.00	n/a	\$
	ELQL	500 Watt Quartz Light	\$ 93.00	\$ 125.00	n/a	\$
	ELMISC	Special Hookups & Specialty Lighting Available upon request				\$

For Specialty Power please contact our office with details for further information and to receive a quote.

Please Note the Following:

- 24 Hour power - add 50% to the above prices
- Outside power - add 50% to the above prices
- Electrician Charge Extra, if required
- Additional labour charges may apply for special connections or special wiring

Notes:

TOTAL OF ALL ITEMS ORDERED: \$

Carry this total to the payment and credit card authorization form

All orders governed by the GES CANADA payment policy & GES CANADA Terms & Conditions of Contract as specified in this Exhibitor's Kit.
 Cancellation Policy: Orders cancelled will be charged 50% of original price after move-in and 100% of original price after installation.

COMPANY NAME

EMAIL ADDRESS

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GES CANADA Terms & Conditions of Contract (Page 1 of 2)

EMSCC 2010

GES CANADA TERMS AND CONDITIONS ARE SUBJECT TO CHANGE AT GES' DISCRETION WITHOUT NOTICE TO ANY PARTIES

June 7-9, 2010

Fairmont Chateau Lake Louise

I. Definitions:

Agents: GES CANADA's agents, sub-contractors, carriers, and the agents of each.

Customer: Exhibitor or other party requesting services from GES CANADA.

Carrier: Motor carrier, van line, air carrier, or air or surface carrier/freight forwarder.

Shipper: Party who tenders Goods to Carrier for transportation.

Goods: Exhibits, property, and commodities of any type for which GES CANADA is requested to perform services.

Cold Storage: Holding of Goods in a climate controlled area.

Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows.

Services: Warehousing, transportation, drayage, un-supervised labour, supervised labour and/or related services.

Show Site: The venue or place where an exposition or event takes place.

Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES CANADA.

Un-Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and/or directed by GES CANADA. Customer assumes the responsibility for the work of labour when Customer elects to use unsupervised labour.

II. Scope:

These Terms and Conditions shall be binding upon Customer, GES CANADA, and their respective Agents and representatives, including but not limited to Customer contracted labour such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

By acceptance of services of GES CANADA or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.

III. Customer Obligations:

Payment for Services: Customer shall be liable for all unpaid charges for services performed by GES CANADA or Agents. Customer authorizes GES CANADA to charge its' credit card directly for services rendered on its' behalf after departure, by placing an order on-line, via fax, phone, or through a work order on site.

Credit Terms: All charges are due before Services are performed unless other arrangements have been made in advance. GES CANADA has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit provided to GES CANADA, GES CANADA is authorized to bill to such credit card any unpaid charges for services provided Customer, including charges for return shipping. Any charges not paid within 30 days of deliver will be subject to interest at 1.5% per month until paid.

IV. Mutual Obligations:

Indemnification:

Customer to GES CANADA: Except to the extent of GES CANADA's own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES CANADA from and against any claims, lawsuits, demands, liability, costs, and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement.

Customer agrees to indemnify and hold GES CANADA harmless for any and all acts of its representatives and agents,

including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

GES CANADA to Customer: To the extent of GES CANADA's own negligence and/or willful misconduct, and subject to the limitations of liability below, GES CANADA shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES CANADA assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

VI. GES CANADA Liability for Loss or Damage to Goods

Negligence standard: GES CANADA shall be liable, subject to the limitations contained herein, for loss or damage to Goods only if such loss or damage is caused by the direct negligence or willful misconduct of GES CANADA.

Condition of Goods: GES CANADA shall not be liable for damage, loss, or delay to uncrated freight, freight improperly packed, glass breakage or concealed damage. GES CANADA shall not be liable for ordinary wear and tear in handling of Goods or for damage to shrink wrapped Goods. All Goods should be able to withstand handling by heavy equipment, including but not limited to forklifts, cranes, or dollies. It is the Customers' responsibility to ensure that Goods are packaged correctly prior to shipment or movement on or off the Show floor.

Receipt of Goods: GES CANADA shall not be liable for Goods received without receipts, freight bills, or specified unit counts on receipts or freight bills. Such Goods shall be delivered to booth without the guarantee of piece count or condition.

Force Majeure: GES CANADA shall not be liable for loss or damage that results from Acts of God, weather conditions, act or default of Customer, shipper, or the owner of the Goods, inherent nature of the Goods, public enemy, public authority, labour disputes, and acts of terrorism or war.

Cold Storage: Goods requiring cold storage are stored at Customer's own risk. GES CANADA assumes no liability or responsibility for Cold Storage.

Accessible Storage: GES CANADA assumes no liability for loss or damage to Goods while in Accessible Storage. Storage charges are for the use of space and are not a form of insurance, or a guarantee of security.

Unattended Goods: GES CANADA assumes no liability for loss or damage to unattended Goods received at Show Site at any time from the point of receipt of inbound Goods until the loading of the outbound Goods, including the entire term of the respective show or exhibition. Customer is responsible for insuring its' own Good for any and all risk of loss.

Labour: GES assumes no liability for loss, damage, or bodily injury arising out of Customer's supervision of GES provided labour. If GES CANADA supervises labour for a fee, GES CANADA shall be liable only for actions or claims arising out of its' negligent supervision. If Customer elects to use unsupervised labour, then Customer assumes all liability for the actions or claims that arise out of such work, and shall provide GES CANADA and show management with an indemnity, including defense costs, for any claims that result from Customers' supervision or failure to supervise assigned labour.



GES CANADA Terms & Conditions of Contract (Page 1 of 2)

EMSCC 2010

GES CANADA TERMS AND CONDITIONS ARE SUBJECT TO CHANGE AT GES' DISCRETION WITHOUT NOTICE TO ANY PARTIES

June 7-9, 2010

Fairmont Chateau Lake Louise

I. Definitions:

Agents: GES CANADA's agents, sub-contractors, carriers, and the agents of each.

Customer: Exhibitor or other party requesting services from GES CANADA.

Carrier: Motor carrier, van line, air carrier, or air or surface carrier/freight forwarder.

Shipper: Party who tenders Goods to Carrier for transportation.

Goods: Exhibits, property, and commodities of any type for which GES CANADA is requested to perform services.

Cold Storage: Holding of Goods in a climate controlled area.

Accessible Storage: Holding of Goods in an area from which Goods may be removed during shows.

Services: Warehousing, transportation, drayage, un-supervised labour, supervised labour and/or related services.

Show Site: The venue or place where an exposition or event takes place.

Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space, and is supervised and/or directed by GES CANADA.

Un-Supervised Labour: Labour that is provided to a Customer to install or dismantle a booth or exhibit space and per Customer's election is not supervised and/or directed by GES CANADA. Customer assumes the responsibility for the work of labour when Customer elects to use unsupervised labour.

II. Scope:

These Terms and Conditions shall be binding upon Customer, GES CANADA, and their respective Agents and representatives, including but not limited to Customer contracted labour such as Customer Appointed Contractors and Installation and Dismantle Companies, and any other party with an interest in the Goods. Each shall have the benefit of and be bound by all provisions stated herein, including but not limited to time limits and limitations of liability.

By acceptance of services of GES CANADA or Agents, Customer and any other party with an interest in the Goods agree to these Terms and Conditions.

III. Customer Obligations:

Payment for Services: Customer shall be liable for all unpaid charges for services performed by GES CANADA or Agents. Customer authorizes GES CANADA to charge its' credit card directly for services rendered on its' behalf after departure, by placing an order on-line, via fax, phone, or through a work order on site.

Credit Terms: All charges are due before Services are performed unless other arrangements have been made in advance. GES CANADA has the right to require prepayment or guarantee of the charges at the time of request for Services. A failure to pay timely will result in Customer having to pay in cash in advance for future services. If a credit provided to GES CANADA, GES CANADA is authorized to bill to such credit card any unpaid charges for services provided Customer, including charges for return shipping. Any charges not paid within 30 days of deliver will be subject to interest at 1.5% per month until paid.

IV. Mutual Obligations:

Indemnification:

Customer to GES CANADA: Except to the extent of GES CANADA's own negligence and/or willful misconduct, Customer shall defend, hold harmless and indemnify GES CANADA from and against any claims, lawsuits, demands, liability, costs, and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property, relating to or arising from performance under this Agreement.

Customer agrees to indemnify and hold GES CANADA harmless for any and all acts of its representatives and agents,

including but not limited to Customer Appointed Contractors and Installation and Dismantle Companies, any subtenant or other user of its' space or any agents or employees engaged in business on its' behalf of Customer or present at Customers' invitation.

GES CANADA to Customer: To the extent of GES CANADA's own negligence and/or willful misconduct, and subject to the limitations of liability below, GES CANADA shall defend, hold harmless and indemnify Customer from and against any claims, lawsuits, demands, liability, costs and expenses, including reasonable attorney's fees and court costs, resulting from any injury to or death of persons, or damage to property other than Goods. GES CANADA assumes no liability for bodily injury resulting from Customer's presence in areas which have been marked as "off limits to exhibitors" and during hours and days when exhibitors are present in the facility, prior to the start of and after the conclusion of their space lease with show management.

V. No liability for consequential damages. UNDER NO CIRCUMSTANCES WILL ANY PARTY BE LIABLE FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS OF PROFITS OR INCOME.

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